Figure 2.12 Protocol for Office Discipline Referrals (ODRs)

Observed Undesirable Behavior Maintain a positive attitude Address undesirable behavior (look, proximity, ignore, touch) Redirect to positive behavior Converse with student/reteach expectations while behavior is occurring Minor Major Is the undesirable behavior minor or major? **Using Classroom Recognition Staff Member Minor Teacher Managed Major Office Managed** and Consequences Refer to Aeries intervention Not working/unfinished Blatant insubordination 4:1 positive communication screen in Aeries (referral work "F-you," flipping off, etc. to intervention) Error communication Not participating in Repetitive minor incidents Private conversation group work that normal classroom with student Making faces/rolling eyes consequences are Communicate with parents not addressing Administrator Huffing, sighing, etc. Consult with colleagues/ Arguing/inappropriate Conferences with student counselor responses to teacher Reteaches expected behavior requests Assigns consequences Cheating/lying **Track Minor Incidents** Making noises Screaming/yelling Use Aeries intervention **Administrator Talking** Teacher cannot teach screen (pre-referral) Follows through with Out of seat Students cannot learn Communicate with parents consequences Not listening Out-of-control behavior Consider behavior reflection form · Refuses to give up Texting **Administrator** cell phone Earphones in Provides teacher with Accessing off-limits areas Minor Undesirable Behavior feedback through Aeries on computer Continues (3+ times) Tardy Leaving classrooms All other interventions without permission exhausted, Administrator/Counselor o Buddy classroom Negative talk Blatant swearing After 3 major referrals Office referral Name-calling Offensive/harassing Refer to Tier 2 interventions o Communicate with language Parent meeting Swearing parents regarding **KAFOOTY** office referral Spitting Poking **Fighting** Administrator/Counselor Tripping Punching After 4 major referrals Bumping into another Persuasive bullying Student support center services Minor vandalism Vandalism (breakage) Mental health team Stealing minor items Defacing property Stealing major items